

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, January 4, 2017

- I. Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:00 PM
Present: Chair Mohsin, Vice Chair Leon, Commissioners Batilo, Bilbao, Kathapurkar, Rosario, Sharma, Truong

Alternate Commissioners Present: Lee, Chen, Gandhi

Absent: Manassau, Bell
- II. Seating of Alternates – Lee**
- III. Pledge of Allegiance –** Chair Mohsin led the Pledge of Allegiance
- IV. Approval of Agenda –** There was an error in Business Item C, as the CDBG funding dates are for FY2017-18 not 2016-17. Commissioner Truong motioned, and Vice Chair Leon seconded, for approval of the agenda with changes. Motion carried unanimously.
- V. Approval of Minutes – Minutes of December 7, 2016 –** Commissioner Rosario motioned, and Commissioner Bilbao seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. Public Forum –** No speakers
- VII. Announcements –** Staff Liaison Tim Wong reported that future agendas will include a General Plan Advisory Committee April report where CAC members on the GPAC can provide updates. Mayor Tran was present at the meeting and thanked the commissioners for their service and called them to also “step up” their service.
- VIII. Liaison Report –** Vice Mayor Grilli was present and was excited to serve with the CAC. She specifically requested to be the Council liaison to the CAC.
- IX. Business Items**
 - A. Election of Chair and Vice Chair**

Per the CAC bylaws, the Chair and Vice Chair are to be selected at the first meeting of every calendar year.

Commissioner Batilo motioned, and Commissioner Bilbao seconded, to nominate Syed Mohsin as Chair. Motion carried unanimously. There were no other nominations for Chair.

Commissioner Rosario motioned, and Commissioner Lee seconded, to nominate Oscar Leon as Vice Chair.

Commissioner Bilbao motioned, and Commissioner Lee seconded, to nominate Thelma Batilo as Vice Chair.

Commissioner Gandhi motioned, and Commissioner Bilbao seconded, to nominate Ashish

Kathapurkar as Vice Chair.

Syed Mohsin was elected as Chair and Thelma Batilo was elected as Vice Chair.

B. Spring Cleanup Day

Milpitas Cares would like to partner with the CAC for the 2017 Spring Cleanup Day. The CAC needs to select an area for the event and the subcommittee will work with staff and report back to the full commission at the February 1 meeting. Any area selected by the CAC will be added to the overall list of Park and Recreation sites and the list will be forwarded to Milpitas Cares to select the sites.

The CAC directed the Spring Cleanup Day subcommittee to identify potential cleanup sites for CAC review at the February meeting.

C. CDBG Public Hearing Process/Workshop

Staff reviewed the process for the CDBG public hearing taking place in March. Commissioners will no longer receive hard copies of the entire application. They will receive a hard copy of the application and all supporting documentation will be included on flash drives. In addition, staff mentioned that the Council would be reviewing its CDBG funding priorities at its January 17 meeting. Members voiced their support to the existing CDBG priorities.

D. Tree Ordinance Review

At the CAC's presentation to City Council in October, the Mayor requested that the CAC review the City's tree ordinance. Chair Mohsin gave a brief discussion about his vision in the review of the tree ordinance. Since the CAC is an advisory commission, they could not make policy but can advise by providing suggestions or comments to the City.

- X. Commissioners Round Table** – Commissioner Truong suggested a CAC retreat to discuss future direction of the CAC. Commissioner Leon noted the amount of freeway trash and inquired if there anything that can be done about the trash.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bell, Batilo (A)
Town Hall Meeting:	Bell, Gandhi, Leon, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

- XI. Adjournment** – The meeting was adjourned at 8:20 PM to the next meeting of February 1, 2017.